

Decision Maker: PORTFOLIO HOLDER FOR ADULT CARE & HEALTH

Date: For pre-decision scrutiny by the Adult Care & Health Policy Development & Scrutiny Committee on 22nd January 2020

Decision Type: Non-Urgent Executive Non-Key

Title: CAPITAL PROGRAMME MONITORING - 2ND QUARTER 2019/20

Contact Officer: Katherine Ball, Principal Accountant
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Chief Officer: Director of Finance

Ward: All

1. Reason for report

On 27th November 2019, the Executive received a report summarising the current position on capital expenditure and receipts following the 2nd quarter of 2019/20 and agreed a revised Capital Programme for the four year period 2019/20 to 2022/23. This report highlights changes agreed by the Executive in respect of the Capital Programme for the Adult Care & Health Portfolio. The revised programme for this portfolio is set out in Appendix A, and detailed comments on individual schemes are shown in Appendix B.

2. **RECOMMENDATION**

The Portfolio Holder is asked to note and confirm the changes approved by the Executive on 27th November 2019.

Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley". The capital review process requires Council Directors to ensure that bids for capital investment provide value for money and match Council plans and priorities.
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: [Total decrease of £2k over the four years 2019/20 to 2022/23, due to the removal of the Care Homes – Improvements to Environment for older people scheme]
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Capital Programme
 4. Total current budget for this head: £3.75m for the Adult Care & Health Portfolio over the four years 2019/20 to 2022/23
 5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
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Staff

1. Number of staff (current and additional): 1fte
 2. If from existing staff resources, number of staff hours: 36 hours per week
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Capital Monitoring – variations agreed by the Executive on 27th November 2019

- 3.1 A revised Capital Programme was approved by the Executive on 27th November 2019, following a detailed monitoring exercise carried out after the 2nd quarter of 2019/20. The base position is the programme approved by the Executive on 10th July 2019, as amended by variations approved at subsequent Executive meetings. All changes to schemes in the Adult Care & Health Portfolio Programme are itemised in the table below and further details are included in paragraphs 3.2 to 3.3. The revised Programme for the Portfolio is attached as Appendix A, whilst Appendix B shows actual spend against budget in the first quarter of 2019/20, together with detailed comments on individual scheme progress.

	2019/20	2020/21	2021/22	2022/23	TOTAL 2019/20 to 2022/23
	£'000	£'000	£'000	£'000	£'000
Programme approved by Executive 10/07/19	962	1,370	1,280	10	3,622
Write out of IT costs to Revenue (Executive 21/05/19)	130	0	0	0	130
Approved Programme prior to 2nd Quarter monitoring	1,092	1,370	1,280	10	3,752
<u>Variations approved by Executive 27/11/19</u>					
Care Homes Improvements to Environment for Older People (See para 3.2)	Cr 2	0	0	0 Cr	2
Schemes rephased from 2019/20 into 2020/21 (para 3.3)	Cr 840	840	0	0	0
Total amendments to the Capital Programme	Cr 842	840	0	0 Cr	2
Total Revised Adult Care and Health Programme	250	2,210	1,280	10	3,750

3.2 Care Homes Improvements to Environment for Older People (removal of £2k in 2019/20)

Following completion of the Care Homes Improvements to Environment for Older People scheme, members agreed to delete the residual balance of £2k from the Capital Programme.

3.3 Schemes re-phased between 2019/20 and 2020/21

As part of the 2nd quarter monitoring exercise, a total of £840k has been rephased between 2019/20 and 2020/21 to reflect revised estimates of when expenditure is likely to be incurred. Scheme rephasing is itemised in the table below and comments on scheme progress is provided in Appendix B.

Capital Expenditure - Rephasing in Q2 Monitoring	2019/20	2020/21	TOTAL
	£'000	£'000	£'000
Social Care Case Management System	Cr 670	670	0
PCT Learning Disability / Reprovision Programme (Walpole Rd)	Cr 170	170	0
Total Adult, Care and Health Portfolio rephasing	Cr 840	840	0

3.4 **Post-Completion Reports**

Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in prior years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. Post-completion reports on the following

schemes are currently due for the Adult, Care and Health Portfolio before the end of the 2019/20 monitoring cycle:

- Care Home – Improvements to Environment for older people

This quarterly report will monitor the future position and will highlight any further reports required.

4. POLICY IMPLICATIONS

4.1 Capital Programme monitoring and review is part of the planning and review process for all services. The capital review process requires Chief Officers to ensure that bids for capital investment provide value for money and match Council plans and priorities.

5. FINANCIAL IMPLICATIONS

5.1 These were reported in full to the Executive on 27th November 2019. Changes agreed by the Executive for the Adult Care & Health Portfolio Capital Programme are set out in the table in paragraph 3.1.

Non-Applicable Sections:	Legal, Personnel and Procurement Implications, Impact on Vulnerable Adults and Children
Background Documents: (Access via Contact Officer)	Capital Programme Monitoring Qtr 1 2019/20 (Executive 10/07/19); Capital Programme Monitoring Qtr 2 2019/20 (Executive 27/11/19)